**WINSTON FURNITURE COMPANY, INC.**

**WINSTON** **VINEYARD** **MOLLA** **TRADEWINDS** **STUARTCLARK** **WERNER WOODS** **ARTISTIC ACCENTS**

Quality Control Department  
**Dedicated Fax Line # 205 486-0072**

This form should be used for all **e-mailed** Quality Complaints

Date:

|  |  |
| --- | --- |
| Account # | Ship To Information |
| Email: warranty@leadersfurniture.com |  |
| Acct. Name Leaders Casual Furniture | Name same |
| Address 6303 126th ave n | Address |
| City largo | City |
| State fl Zip 33773 | State       Zip |
|  |  |
| Telephone# 727-538-5577 ext 275 | Fax # 727-524-8161 |
| Contact Name BUTLER | P.O. # or Tag |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Quantity** | **Model #** | **Frame Color** | **Fabric/Strap** | **Ack#/Inv#** | **Purchase Date** |
| **4** | **3712** | **NKL** | **269** | **424266** | **5-1-09** |
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BRIEF EXPLANATION OF PROBLEM i.e.; WELDS, FINISH, FREIGHT DAMAGE:

***CUST SELECTED THE WRONG STYLE CHAIRS. HE CHOOSE HIGH BACK CHAT CHAIRS 3712 - INSTEAD OF HIGH BACK DINING***

***\*\*CUSTOMER WANTS TO REPLACE THE 4-3712 WITH 4-3741.. HE IS AWARE HE WILL HAVE TO PAY THE FREIGHT TO RETURN THE WRONG ONES & TO SHIP THE CORRECT ONES….PLEASE ADVISE OF THE FREIGHT.***

**WINSTON’S QUALITY DEPARTMENT DISPOSITION TO SOLVE PROBLEM**

**RETURN MERCHANDISE AUTHORIZATION MAILED**  **YES**  **NO**

**QUALITY CONTROL REFERENCE NUMBER**

**QUALITY CONTROL CONTACT NAME**